



State of New Hampshire Department of Safety

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Homeland Security and Emergency Management

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DATE: December 7, 2011

FROM: Michael Poirier, State Coordinating Officer
Homeland Security and Emergency Management

TO: Chairman, Board of Selectmen; State Agency Heads; School Districts; Nonprofit Organizations

SUBJECT: Major Disaster Declaration - Applicant Briefing Meetings (Public Assistance Only)

On December 5, 2011, President Barack Obama declared a major disaster for the State of New Hampshire due to a Severe Storm and Snowstorm event with an incident period of October 29-30, 2011. The major disaster declaration for Public Assistance includes **Hillsborough and Rockingham Counties**.

If damages resulting in eligible costs from this event during the incident period were incurred, then your community/organization may be eligible for cost reimbursement under the Public Assistance Program. If your community/organization is interested in applying for disaster assistance, we ask that a representative who is familiar with the event and would be available to assist the Federal and State Teams throughout the process attend the meeting described below.

Please note that there is a 30-day deadline from the date of the declaration to submit a Request for Public Assistance (RPA) form to the State. That deadline date is January 4, 2012 for all Counties.

December 14, 2011	December 15, 2011
2:00 pm	1:30 pm
Hillsborough County	Rockingham County
Brookline Safety Complex	Hampstead Town Hall
3 Post Office Drive	11 Main Street
Brookline 03033	Hampstead 03841

This meeting will provide you with information about the declaration process, eligibility and document preparation. **There are different levels of snow assistance with this declaration for Hillsborough and Rockingham counties.** Therefore it is **imperative** that a staff person, such as the Road Agency/Public Works Director and/or Finance Director of your community, be present at this meeting to apply for federal assistance, discuss the assistance, and facilitate the application process.

If you have any questions and/or you cannot make this briefing, please call your Field Representative or me at 1-800-852-3792 or 603-223-3639.

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